**Motor Caravan Club (Isle of Wight) Committee Meeting Minutes**

**Date :- 4th December 2018**

**Location :- 78 Pallance Road, Cowes. PO31 8LP**

**Attendees :-** Edwin Jones (EJ), Steve Cragg (SC), Suzanne Wolfe (SW), Teresa Woolven (TW), Martin Woolven (MW), Bill Gardner (BG), Andrea Gardner (AG).

1. Apologies were received from John Wolfe.
2. Minutes of Meeting of 28th July 2018 were approved and signed off by EJ (Chairman).

Matters Arising from previous meeting :-

1. **Length of Tenure of Committee Members.**
There has been some discussion over time as to how long a member should act as a Committee Member and currently members should step down after 3 years , although they can stand again for a further year with agreement of the membership. A general view was expressed that if the same people are constantly seen on committees it can appear cliquey and SC said members should be encouraged to stand and become involved with the running of the club. TW said that we should bring the issue up at each rally and encourage members to shadow committee members to ascertain what is involved. MW felt that members should be able to state any preference of the role they may wish to take on and BW felt that there should be greater transparency so members understand how the club runs. EJ cautioned that we do not deter members. MW and EJ felt that we should see how participation is over the next few months and to improve transparency and communication that the Committee minutes should be available in a timely manner.

**Action** - defer any further discussions until the meeting prior to the AGM. Minutes of meeting to be circulated to committee within 7 days of meeting and agreed within 14 days and immediately uploaded to the website for members.
2. **Frequency of Committee meetings.**
TW and SW stated that they felt the current adhoc nature of committee meetings was not enough and there should be some regularity. It was proposed that there should be bi-monthly meeting throughout the rally season and should it be necessary to call additional meetings, they can be arranged.

**Action –** arrange next meeting in February 2019.
3. **Adhoc Meetings and the use of club equipment.**MW has issued an email in respect of adhoc meetings of members with their vans following discussion at the AGM in respect of this matter. It was generally felt that we should ensure that the club position is fully understood and that these do not constitute rallies and SC confirmed that no club equipment will be available and members will not be covered by any MCC insurance. TW asked if, following a general email having been issued, a large number of vans responded would we consider allowing the equipment to be used. MW advised that he is happy to issue a member wide email of any informal meets and if a large number respond it could be converted to a rally and then normal procedures would apply and equipment could be used. It was also confirmed that any correspondence sent to members should be sent under the bcc heading to maintain confidentiality.

**Action :-** MW will issue a further email to clarify the position and arrange for the details to be added to the web site.
4. **Member Rally Training.**

It was agreed that at least two committee members should take responsibility for the training and MW suggested that at least 3 or 4 people have input into creating the course and it should be ready for the start of the rally season. It was agreed that it should be formalised and take about an hour. BG volunteered to take responsibility and a sub committee was agreed as Safety Officer (SC), Treasurer (TW), Rally Officer (MW) and BG as each area will need to be included.

**Action :-** Sub Committee to meet in the New Year once BG creates draft.

1. **Ferry Concessions.**AG advised that she had seen some previous correspondence in respect of the MCC at National level attempting to negotiate ferry concessions. It appears that there was no response. MW confirmed that he had raised the question at the National rally in the summer at a Q & A but received no response. SW advised that she was on the Wight Link forum and would raise it there but it would need Head Office participation if anything was to be achieved. TW advised that mainland members can obtain deals but islanders can’t and this is probably adding a disincentive to Mainland members to join our rallies.

**Action :**- EJ will contact HO and try to progress the issue pointing out that this would help not just island members but ALL members and therefore the numbers would be more economically viable than just IOW.

1. **Chairman’s Report**

EJ confirmed that the MCC has a new chairman at National level following the early retirement of his predecessor. EJ rang HO to see if he could obtain any information about the new incumbent but little was available. EJ stated the he may attend this year as it is to take place in Norfolk. We have received correspondence from Head Office requesting that we nominate two members who are attending the National Rally to take part in the Petanque competition. It was agreed that it will be raised at the first rally of the season. TW asked that a vote of thanks be raised for Pat Mills and Margaret Blamey for putting up and decorating the Christmas Tree for the Brightstone Christmas Tree Festival.

 **Action :-** EJ to raise National Rally at first Rally of the season.

1. **Rally Officers Report**

MW handed out a list of next year’s rallies. AG requested that a copy be emailed to AG as she requires it for distribution to other groups. AG also confirmed that she had received details from the Lancashire Group in respect of the Roses Rally. MW asked that the details be forwarded to him and then he will then circulate the details.

**Action :-** MW to email rally information and AG to forward email from Lancashire Group.

1. **Treasurer’s Report**

TW circulated an up to date P&L statement showing a healthy balance of £1291.69 and no large expenditures are expected in the current year. If anyone spends any money, they should submit an invoice for reimbursement from the Treasurer. TW confirmed that she had ordered some new badges for visitors. The Income and Ependiture report was signed off by EJ and TW.

**Action** :- None

1. **Rally Officer’s Report**

MW confirmed that 8 rallies are booked for next year. There are 2 sites that still need to confirm, Calbourne Mill and Chine Farm. MW has emailed them but not received a reply and will chase them again. There are no rallies prior to April as there are no sites on the Island open before Easter 2019. SC confirmed that last year from New Year until March had been very wet and unsuitable for rallies, however if it is dry this winter it may be possible to try Appledurcombe, as they are usually open, but have indicated that they have yet to reach a decision on next year. SW suggested a Brunch meeting be arranged for next March as a lot of members miss the contact over the winter months. It was agreed that SW would raise it at the Christmas Dinner and look into it. MW suggested that winter rallies can only be held where hardstanding is available. MW also confirmed that Kinsclear will be available next year but not during Cowes week. The Chequers have reopened but they will charge for parking vans but don’t insist on a meal being purchased. So far, no members have come forward as Hosts, but the first of the season is usually hosted by the Committee and this will happen in 2019 and the Rally Host training will be held for anyone interested in becoming hosts. Adgestone have insisted to MW that they do not do rallies despite us having us there this year. MW will approach the organisation locally once they reopen.

**Action** :- MW to chase Calbourne Mill and Chine Farm. SW to look into Brunch meeting. MW to approach Appledurcombe.

1. **Safety Officer’s Report**

SC confirmed that all equipment is in full working order and he will test it again prior to the first rally in the New Year. He advised that he has approximately 120 batteries left over that are still in date. It is possible that a couple of lamps for the tent may need to be replaced. SC has tested all the lights and they are currently all working. TW advised that she has the Risk Assessment forms that need to be completed at each rally.

**Action :-** SC to test equipment in New Year.

1. **Social Secretary’s Report**

SW confirmed that she had issued a reminder for the Christmas Dinner on Saturday. SW asked whether an additional gift should be supplied for the Secret Santa in case anyone forgets. TW confirmed that in the past a bottle of wine had been put aside for this purpose and SW agreed that she would do this. SW confirmed that there will be three tables of 10, 9, and 8 people. SW confirmed that everyone had paid and that for simplicity and to avoid confusion name tags will have the individuals’ menu choices on the back. In addition, a Christmas Quiz has been organised and will be on each table.

**Action** :- None

1. **Any Other Business**

SC suggested that a WhatsApp Group be set up for the Committee and it will be titles as MCC committee 2018 – 19. It was agreed that this will be useful and SC will set it up and help anyone who needs assistance.

**Action :-** SC to set up group

TW advised that the current club cards in circulation have the wrong web address on to be advised and amend them accordingly.

**Action :-** TW to arrange for the information to be put on the website.

TW advised that the Bazaar has opened on the website and there are items on there but members need to be encouraged to use it. SW commended Heather Jennings on the design and confirmed that it was user friendly and easy to use. SC confirmed that Heather would welcome feedback. It was confirmed that the minutes will be published there and we should highlight this to members and encourage them to bring forward any issues.

**Action :-** None

BG stated that Fred Print will missed and that a we could consider a memorial rally at Adgestone next year. It was agreed that this would be a good thing but that his son Chris has something in mind and will discuss it with the Committee in due course.

**Action** :- None

1. **Date of Next Meeting**

It was proposed that the next meeting be on 11th February 2019 which is a Monday, which seems to be an appropriate day for all parties.

**Action :-** AG to contact committee one week prior to meeting for any items to be added to the agenda.